



Mortgage Application Change Form (PCV)



Important – your obligations when submitting this Form

By submitting this Form you confirm that you are acting on behalf of the applicant(s) and that all these changes have been discussed and agreed with them as being truthful and accurate. Where advice is required you confirm that this has been provided.

Note: the change you have requested may result in a different lending decision.

When to use this Form:

This Form can be used for ALL changes to a submitted application EXCEPT:

- Add/remove borrower or change loan type which require submission of a new application
- Where a change requires the disclosure of new or amended credit/debit card details. Any changes requiring credit card details to be entered must be amended by the broker through the applicable Barclays Mortgage Application System.

How to use this Form:

Save the blank Mortgage Application Change Form from the Barclays Intermediary website to your files and then open from that file location. Complete the Form with the information you wish to add/change/remove – save the document, then attach it to the case as a bulk upload item in the same way you provide other supporting documents. Please do not send by email. If you have problems completing or uploading the Form please contact us via **Live Chat** or call **0345 073 3330**.

Ref:

Mortgage Application Number*:

Primary Applicant*:	<input type="text"/>	FIRST NAME	MIDDLE NAME	LAST NAME
Co-applicant 1:	<input type="text"/>	FIRST NAME	MIDDLE NAME	LAST NAME
Co-applicant 2:	<input type="text"/>	FIRST NAME	MIDDLE NAME	LAST NAME
Co-applicant 3:	<input type="text"/>	FIRST NAME	MIDDLE NAME	LAST NAME

Broker Name:

Broker Firm:

Broker Number:

Date:

D	D	M	M	Y	Y	Y	Y
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Section 1 – Lending Proposition

Purchase Price:

Loan Amount:

Deposit Amount:

All the names on the mortgage to be on the deeds?

Which applicant's name will not be on deeds?

Applicant 1:	<input type="text"/>	FIRST NAME	MIDDLE NAME	LAST NAME
Applicant 2:	<input type="text"/>	FIRST NAME	MIDDLE NAME	LAST NAME
Applicant 3:	<input type="text"/>	FIRST NAME	MIDDLE NAME	LAST NAME

Does one applicant benefit more than another/others from this loan?

If purchasing via Special Scheme please provide details of which scheme:

Product Code (GSN) – When changing Product always confirm Term below, even if unchanged:

Action	Product Code	Term YY/MM

If current Product had free legal and the new Product does not, please enter **Solicitor's details** below

Name of contact:	<input type="text"/>	<input type="text" value="FIRST NAME"/>	<input type="text" value="MIDDLE NAME"/>	<input type="text" value="LAST NAME"/>
Name of Firm:	<input type="text"/>			
Solicitor Panel ID:	<input type="text"/>			
Address:	Address Type: <input type="text"/>			
	Flat No. <input type="text"/>	House/Building Name <input type="text"/>	House/Building No. <input type="text"/>	
	Street <input type="text"/>	District <input type="text"/>		
	Town <input type="text"/>	County <input type="text"/>		
	Postcode <input type="text"/>	Country <input type="text"/>		
Phone Number:	<input type="text"/>			
Fees:	<input type="text"/>			
Method of Payment:	Add to Loan <input type="checkbox"/>	Cheque <input type="checkbox"/>	Card Payment* <input type="checkbox"/>	

***IMPORTANT: If paying by credit/debit card you can only proceed to submit the request using this form if the required card details are already disclosed in our Application System. If new or amended card details need to be provided as part of this Mortgage Application Change request, you MUST submit the details in our Application System. Barclays cannot action this for you and we CANNOT under any circumstances accept card details via this form.**

Further Borrowing Amount:	<input type="text"/>	
	Residential	BTL
Purpose of Further Borrowing:	<input type="text"/>	<input type="text"/>
Repayment Type (C&I, IO, Part/Part):	<input type="text"/>	<input type="text"/>
Repayment Strategy for Interest Only. Options: Existing endowment policy Existing stocks & shares ISA Existing (minimum 12 months) share, unit, or investment trust (professionally managed) Sale of mortgaged property	<input type="text"/>	<input type="text"/>
Current Value of Repayment Strategy	<input type="text"/>	<input type="text"/>
Maturity Value of Repayment Strategy	<input type="text"/>	<input type="text"/>

Part/part loan amount

	New Amount	Product
Capital & Interest	<input type="text"/>	<input type="text"/>
Interest Only	<input type="text"/>	<input type="text"/>

Section 2 – Property Details

Do you wish to enter new security address or amend the existing property details?

Address:	<input type="text"/>		
	Flat No. <input type="text"/>	House/Building Name <input type="text"/>	House/Building No. <input type="text"/>
	Street <input type="text"/>	District <input type="text"/>	
	Town <input type="text"/>	County <input type="text"/>	
	Postcode <input type="text"/>	Sub Country <input type="text"/>	

Details for new property

Estimated Valuation:	<input type="text"/>			
Valuation – Contact Name:	<input type="text"/>	<input type="text" value="FIRST NAME"/>	<input type="text" value="MIDDLE NAME"/>	<input type="text" value="LAST NAME"/>
Valuation – Contact Number:	<input type="text"/>			

Address for Valuation Contact: Address
 Type:
 Flat No. House/Building Name House/Building No.
 Street District
 Town County
 Postcode Country

Type of Property:

Year built:

Tenure:

If Tenure is Leasehold,
 Unexpired term of lease(Years)

Type of construction: Walls:

Type of construction: Roof:

Number of bedrooms:

If Property Type is Flat or Maisonettes

Is property situated over
 commercial premises?

Number of flats in a block:

Number of storeys in the block:

Is the property:

Is the flat located
 within a tower block?

Will there be an occupier in the property over the age of 17 who will not be party to the mortgage?

Occupier Full Legal Name: (<First Name> < Middle Name> < Last Name>)	Occupier Date of Birth: DDMMYYYY	Occupier relationship to Applicant:	ADD EDIT/ REMOVE

FOR BTL APPLICATIONS ONLY

Is the property currently let out?
 Current/proposed letting method:

Actual or anticipated monthly rental amount:

Number of tenants:

Is the new mortgage for a freehold property
 split into self-contained units which are let
 on an individual basis?

Section 3 – Third Party Details

New Conveyancer Firm Name:

In case of new conveyancer name, please provide all the details given below:

New Conveyancer Point
 of Contact: FIRST NAME MIDDLE NAME LAST NAME

New Conveyancer
 Telephone Number:

New Conveyancer Fax Number:

New Conveyancer Email:

Conveyancer Address:

Address Type:	<input type="text"/>				
Flat No.	<input type="text"/>	House/Building Name	<input type="text"/>	House/Building No.	<input type="text"/>
Street	<input type="text"/>		District	<input type="text"/>	
Town	<input type="text"/>		County	<input type="text"/>	
Postcode	<input type="text"/>		Country	<input type="text"/>	
Conveyancer Panel Number:	<input type="text"/>				

Section 4 – Customer Commitments to be Added/Changed/Removed

Number of dependants

Action	Dependant's Name (<First Name> < Middle Name> < Last Name>)	Relationship to the applicant	Dependant's Age

Commitment Type	Add/Change/Remove	Outstanding Amount	Credit Limit	Interest rate %	Monthly Payment	Term remaining (YY/MM)	Mortgage Account number (If commitment is mortgage)	ERCs applicable? (If commitment is mortgage)	ERCs applicable – how much? (If commitment is mortgage)	ERCs applicable – until when? (If commitment is mortgage YY/MM)	Residence type	Property Address (If commitment is mortgage)	Lender Name (If commitment is mortgage)	To be repaid?	Being repaid from own funds or mortgage?
												Address Type: <input type="text"/> Flat Number: <input type="text"/> House/Building Number: <input type="text"/> House/Building Name: <input type="text"/> Street: <input type="text"/> District: <input type="text"/> Town: <input type="text"/> County: <input type="text"/> Postcode: <input type="text"/> Country: <input type="text"/>	<input type="text"/> Others: <input type="text"/>		
												Address Type: <input type="text"/> Flat Number: <input type="text"/> House/Building Number: <input type="text"/> House/Building Name: <input type="text"/> Street: <input type="text"/> District: <input type="text"/> Town: <input type="text"/> County: <input type="text"/> Postcode: <input type="text"/> Country: <input type="text"/>	<input type="text"/> Others: <input type="text"/>		

Commitment Type	Add/Change/Remove	Outstanding Amount	Credit Limit	Interest rate %	Monthly Payment	Term remaining (YY/MM)	Mortgage Account number (If commitment is mortgage)	ERCs applicable? (If commitment is mortgage)	ERCs applicable – how much? (If commitment is mortgage)	ERCs applicable – until when? (If commitment is mortgage YY/MM)	Residence type	Property Address (If commitment is mortgage)	Lender Name (If commitment is mortgage)	To be repaid?	Being repaid from own funds or mortgage?
												Address Type: <input type="text"/> Flat Number: <input type="text"/> House/Building Number: <input type="text"/> House/Building Name: <input type="text"/> Street: <input type="text"/> District: <input type="text"/> Town: <input type="text"/> County: <input type="text"/> Postcode: <input type="text"/> Country: <input type="text"/>	<input type="text"/> Others: <input type="text"/>		
												Address Type: <input type="text"/> Flat Number: <input type="text"/> House/Building Number: <input type="text"/> House/Building Name: <input type="text"/> Street: <input type="text"/> District: <input type="text"/> Town: <input type="text"/> County: <input type="text"/> Postcode: <input type="text"/> Country: <input type="text"/>	<input type="text"/> Others: <input type="text"/>		
												Address Type: <input type="text"/> Flat Number: <input type="text"/> House/Building Number: <input type="text"/> House/Building Name: <input type="text"/> Street: <input type="text"/> District: <input type="text"/> Town: <input type="text"/> County: <input type="text"/> Postcode: <input type="text"/> Country: <input type="text"/>	<input type="text"/> Others: <input type="text"/>		

Is the employment status to update or replace the existing information?

Update

Replace

Section 5 – Employment Type and Status (Employed) and Income

Applicant Name: FIRST NAME MIDDLE NAME LAST NAME

Employment Status:

Planned retirement age:

Current Net Monthly Income:

Is this the customer's main employment?:

Employer's Name:

What is the basis of your employment?:

What is your occupation?:

What is the nature of the business?:

Length of time with present employer?: Y Y M M Y Y M M

Annual Basic Income:

Monthly Sustainable Allowances:

Monthly Overtime:

Monthly Commission:

Monthly Bonus:

Annual Bonus:

Employer's Address: Address

Type:

Flat No. House/Building Name House/Building No.

Street District

Town County

Postcode Country

Section 6 – Employment Type and Status (Self-Employed) and Income

Applicant Name: FIRST NAME MIDDLE NAME LAST NAME

Employment Status:

Planned retirement age:

Current Net Monthly Income:

What is the name of your business?:

Do you have a qualified accountant?:

When was the business established?: M M Y Y Y Y M M Y Y Y Y

Are you a:

What percentage of the shares in this business do you own?: %

Date: D D M M Y Y Y Y D D M M Y Y Y Y

Current year income:

Date:

Previous year1 income:

Date:

Previous year2 income:

Date:

How long have you owned or part-owned this business?:

Business Address: Address

Type:

Flat No. House/Building Name House/Building No.

Street District

Town County

Postcode Country

Accountant Name:

Qualifications:

Accountant Address: Address

Type:

Flat No. House/Building Name House/Building No.

Street District

Town County

Postcode Country

Section 7 – Other Income

What is income type?:

Details* (Required):

What is gross income?:

Frequency:

Section 8 – Personal Details and Current Address

Note 1: If you request a change to any information listed below you must also upload a document to evidence the new detail e.g. driving licence, in accordance with Client ID&V guidelines.

Note 2: If customer has middle name/s they MUST be input.

Applicant 1

Name:

Full Legal Name:

Date of Birth:

Nationality:

Place of Birth:

Address: Address

Type:

Flat No. House/Building Name House/Building No.

Street District

Town County

Postcode Country

Applicant 2

Name: FIRST NAME MIDDLE NAME LAST NAME

Full Legal Name: FIRST NAME MIDDLE NAME LAST NAME

Date of Birth: D D M M Y Y Y Y

Nationality:

Place of Birth:

Address: Address

Type:

Flat No. House/Building Name House/Building No.

Street District

Town County

Postcode Country

Applicant 3

Name: FIRST NAME MIDDLE NAME LAST NAME

Full Legal Name: FIRST NAME MIDDLE NAME LAST NAME

Date of Birth: D D M M Y Y Y Y

Nationality:

Place of Birth:

Address: Address

Type:

Flat No. House/Building Name House/Building No.

Street District

Town County

Postcode Country

Applicant 4

Name: FIRST NAME MIDDLE NAME LAST NAME

Full Legal Name: FIRST NAME MIDDLE NAME LAST NAME

Date of Birth: D D M M Y Y Y Y

Nationality:

Place of Birth:

Address: Address

Type:

Flat No. House/Building Name House/Building No.

Street District

Town County

Postcode Country

Barclays Internal Only							
Date	D	D	M	M	Y	Y	Y
Time							
Inbound No.							

